



photo by Ryan Bonneau

**Ah Haa**  
School for the Arts  
TELLURIDE | COLORADO

## INTERNSHIP PROGRAM



Summer interns are an important part of the team at the Ah Haa School for the Arts and are responsible for assisting with the marketing, graphics, facilities, and classes. Interns will have direct contact with students over a twelve-week period, running from June 1 through August 22 with one week off. Interns will gain specific skills and experience in preparation and instruction of art education, fundraising and non-profit operations. Aside from the work experience, interns will have the opportunity to spend a concentrated period of their time at the Ah Haa School pursuing their personal study in art. Staff will be working directly with each intern to enhance the learning experience. All interns are expected to stay for the entire session.

**JUNE 1 – AUGUST 22, 2012**  
**application deadline: march 23, 2012**

### 2012 INTERNSHIP BENEFITS

- Immersion in the environment of a professional art school
- In town housing provided
- Opportunities to take Ah Haa classes free of charge
- Increased understanding of how a non-profit organization runs
- Invaluable teaching experience
- A summer in beautiful Telluride!

### 2012 INTERNSHIP POSITIONS

- Classroom Assistant Teachers
- Clayroom Assistant Manager
- Photography & Video
- Not-Profit Administration
- Sales & Marketing

**art interns...** Classroom interns will gain hands on experience assisting with our kids summer art program that includes a variety of art classes that will be held in four-day sessions, as well as one day-long Friday classes. Classes will include ceramics, painting, drawing, paper-making, jewelry, and numerous other inspiring classes. Interns may also have the opportunity to assist in Adult Artists classes. Art Education majors are strongly encouraged to apply for this position.

Our ceramics intern will work in close association with the Ceramic Studio Manager and will report to the Curriculum Director. Ah Haa will rely heavily on your ceramics knowledge to keep our studio flowing, including shipping out finished pieces. Studio time will be available to work on your own art as well.

Our Photography & Video Intern will have creative freedom to visually document the summer experience at Ah Haa for use in our print and online marketing. Using photography and video you will take the lead in capturing a photojournalistic view of the Ah Haa summer camps, adult workshops and all our special events.



**classroom interns**

- Classroom assistance
- Set-up/break-down of classroom
- Prepare classroom materials/supplies
- Assist elsewhere as requested
- Teach one children's course weekly
- Attend weekly educational sessions with teachers
- Hands-on for our art auction and special events

**ceramics intern**

- Classroom assistance
- Glazing of kids work
- Sieving glazes
- Paint kiln wash on kiln shelve
- Wedging clay
- Coordinate with parents the removal of students artwork/shipping
- Assist elsewhere as requested
- Hands-on for our art auction and special events

**photography & video intern**

- Skilled in Photoshop
- Candid shots of students
- Organize/file media clips
- Utilize social media to share images and tell our story
- Document our art auction and all special events
- Work closely with Sales & Marketing intern
- Create video short to tell our story
- Hands-on for our art auction and special events



**business interns...** The Sales & Marketing internship is designed to give an insight into non-profit marketing. In addition to learning marketing practices you will learn how to plan and execute a large art auction event that raises funds that sustain our school throughout the year. The not for profit administration intern will assist our registrar and office staff with the daily functions, as well as long term planning of a successful not for profit.

**administrative intern**

- Greet guests visiting the school
- Answer phones/assist with clerical tasks
- Input auction database information
- Assist with Registrar's tasks
- Assist with unexpected issues as they arise
- Hands-on for our art auction and special events

**sales & marketing intern**

- Organization and posting for the Ah Haa blog
- Art exhibition and class sales
- Assist with the development of marketing strategy
- Working knowledge of InDesign and/or Illustrator
- Work closely with Photography & Video intern
- Poster distribution throughout town
- Hands-on for our art auction and special events



**who we are...**

Founded in 1990 by book artist Daniel Tucker, our school's intent is to provide an environment to inspire an "ah haa" moment for any artist at any age or level of experience. We offer year-round programming for all ages taught by local and national instructors, thought-provoking exhibitions, and visiting artist workshops.

Ah Haa School is located in the beautiful resort community of Telluride, Colorado, in a turn-of-the-century train depot. Our depot facility houses indoor and outdoor classrooms, gallery space, a ceramics studio, and administrative offices.

The Ah Haa School must continually raise money so that it can offer exceptional art experiences to our wonderful, vibrant community. This is a constant struggle for a non-profit organization in such a remote area. Tuition fees do not cover all of our expenses, and we cannot draw the same numbers of students as more populated, urban centers. We choose to keep our tuition fees as low as possible to accommodate students from all economic backgrounds, as well as provide scholarships to all students in need. We are always searching for new creative ways to raise money to fund the school.

photos by Sarah Welch

# INTERNSHIP APPLICATION

To be considered for a 2012 internship position, please fill out the following application, include a resume and email it to the Ah Haa School for the Arts at [info@ahhaa.org](mailto:info@ahhaa.org). Applications are due March 23, 2012. If you have any questions please contact Amy at [amy@ahhaa.org](mailto:amy@ahhaa.org) or 970-728-3886. Please note on email subject line, Internship Application.

**name:** \_\_\_\_\_ **email:** \_\_\_\_\_

**current address:** \_\_\_\_\_ **city:** \_\_\_\_\_ **state, zip:** \_\_\_\_\_

**phone:** \_\_\_\_\_

**permanent mailing address:** \_\_\_\_\_ **city:** \_\_\_\_\_ **state, zip:** \_\_\_\_\_

**school(s) attended:** \_\_\_\_\_ **dates:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**major:** \_\_\_\_\_ **degree(s) completed:** \_\_\_\_\_

**references** (please provide three professional or academic references):

**name:** \_\_\_\_\_

**address:** \_\_\_\_\_ **city, state, zip:** \_\_\_\_\_

**phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**relationship to applicant:** \_\_\_\_\_

**name:** \_\_\_\_\_

**address:** \_\_\_\_\_ **city, state, zip:** \_\_\_\_\_

**phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**relationship to applicant:** \_\_\_\_\_

**name:** \_\_\_\_\_

**address:** \_\_\_\_\_ **city, state, zip:** \_\_\_\_\_

**phone:** \_\_\_\_\_ **email:** \_\_\_\_\_

**relationship to applicant:** \_\_\_\_\_

**which position are you applying for?** \_\_\_\_\_

PLEASE INCLUDE YOUR ANSWERS ON A SEPARATE SHEET OF PAPER

### **classroom, clay manager, and photo position questions:**

**Have you worked in a summer camp environment?**

**If so, explain the impact the experience has made on your life/education choices.**

**What are you hoping to learn and accomplish from this internship?**

**Describe your relationship with art, please attach images.**

**Describe two of the most challenging moments in your life and how you resolved them.**

**Describe a situation in which you took the lead without being prompted.**

**List six adjectives that describe your strengths and address your weaknesses.**

**If a close friend were to describe you to us, what would they say (200 words or less)?**

### **business position questions:**

**What are you hoping to learn and accomplish from this internship?**

**Describe your relationship with creativity? please attach images if any.**

**Describe three of the most challenging moments in your life and how you resolved them.**

**Describe a situation in which you took the lead without being prompted.**

**List six adjectives that describe your strengths and address your weaknesses.**

**If a close friend were to describe you to us, what would they say (200 words or less)?**